

Report to:	AUDIT COMMITTEE
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Date of Meeting	25 March 2021

AUDIT COMMITTEE ACTION TRACKER

1.0 Purpose of the report:

- 1.1 To consider the updates provided and to ask follow up questions as appropriate to ensure that all recommendations are implemented.

2.0 Recommendation(s):

- 2.1 To monitor the implementation of the Committee's recommendations/actions.

3.0 Reasons for recommendation(s):

- 3.1 To effectively ensure that all recommendations made by the Committee are acted upon.

- 3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered:

- 4.1 None.

5.0 Council priority:

- 5.1 Recommendation monitoring covers all Council priorities.

6.0 Background information

- 6.1 At its meeting on 21 January 2021, the Audit Committee requested that an action tracker be included on future agendas in order to monitor all outstanding recommendations and actions.

- 6.2 The table attached at Appendix 9(a) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.

Members are requested to consider the updates provided in the table and to ask follow up questions as appropriate to ensure that all recommendations are implemented.

6.3	Does the information submitted include any exempt information?	No
7.0	List of Appendices:	
7.1	Appendix 9(a) – Audit Committee Action Tracker	
8.0	Financial considerations:	
8.1	None.	
9.0	Legal considerations:	
9.1	None.	
10.0	Risk management considerations:	
10.1	None.	
11.0	Equalities considerations:	
11.1	None.	
12.0	Sustainability, climate change and environmental considerations:	
12.1	None.	
13.0	Internal/external consultation undertaken:	
13.1	Target dates and reporting information were agreed in conjunction with the Head of Audit and Risk and the Chair of the Audit Committee.	
14.0	Background papers:	
14.1	None.	